

INFORMATION AND NOTES FOR RECIPIENTS (form AVE VECR1)

THIS REPORT IS A VALUABLE DOCUMENT. IT SHOULD BE RETAINED FOR FUTURE REFERENCE.

This Report has been issued to report on the condition of the existing electrical installation to which it relates. The Report has been issued to conform to the standards laid down in BS 7671 : 2001 (2004) – Requirements for Electrical Installations, IEE Wiring Regulations.

You should have received the *original* Report and the contractor will have retained a *duplicate* copy. The Report consists of at least three numbered pages. Additional numbered pages may have been provided to record further information. The report is invalid if any of the identified pages are missing and the report form must include a printed three-digit serial number, e.g. AVE123. Only a contractor with Aquae Vitae Electrical is authorised to issue this Visual Electrical Condition Report.

This Visual Electrical Condition Report is intended to identify, so far as is reasonably practicable, any damage, deterioration and visually evident defects that:

- May give rise to danger and require urgent attention,
- Require improvement,
- Require further investigation, or
- Do not conform to the standards laid down in BS 7671 : 2001 (2004) – Requirements for Electrical Installations, IEE Wiring Regulations.

This Report provides an assessment of the condition of the electrical installation identified overleaf at the time it was inspected, taking into account the limitations of a visual-only inspection.

Whilst a visual inspection may reveal defects, damage or deterioration that may represent electrical safety hazards, such an inspection alone cannot fully determine whether an installation is safe for continued use. Furthermore, due to the significant limitations of a visual-only inspection, it is not appropriate to report that an installation is in a satisfactory condition on the basis of visual inspection only. These inspections do not include items that can only be checked with test instruments, such as the adequacy of earthing arrangements.

The Electrical Contractor performing the visual inspection will have recommended that a full inspection and testing be performed if it is suspected that the installation is in an unsafe condition.

The *original* Report should be retained in a safe place and shown to any person inspecting or undertaking further work on the electrical installation. If you later vacate the property, this Report will demonstrate to the new owner or user the status of the installation or part of the installation identified in the Report at the 'date inspected' recorded on this Report.

Generally, each box will have been completed to confirm the results of a particular inspection by a '✓'. Where a particular inspection was 'Not Applicable', 'N/A' will have been entered. Where an inspection was impracticable, the entry will read 'LIM' meaning that a 'Limitation' prevented the particular inspection from being carried out. Each limitation will have been recorded in section N together with the reason for that limitation. Recommendation codes used in section N are defined on the back of page 2.

A notice should have been placed near the consumer unit indicating the latest date by which the next full periodic inspection and test of the installation should be completed. We recommend you engage an Electrical Contractor for this purpose.

Where the installation incorporates a device that can automatically switch off the supply (Residual Current Device) if a fault develops, there should be a notice near the consumer unit stating that the device should be tested quarterly. For your safety, it is important that you carry out the test regularly.

If your consumer unit is fitted with cartridges or rewirable fuses it may be suitable for continued use provided the consumer unit is in a satisfactory condition and each fuse is correctly rated.

Should the person ordering the Visual Electrical Condition Report the client in section A of this Report, have reason to believe that the Report issued by the Electrical Contractor does not reasonably reflect the status of the electrical installation given the limitations defined therein, the person should in the first instance raise the specific concerns in writing with the Electrical Contractor. If the concerns remain unresolved, the client may make a formal complaint to the NICEIC, for which purpose a standard complaint form is available on request.

The complaints procedure offered by the NICEIC is subject to certain terms and conditions, full details of which are available upon application (or visit www.niceic.org.uk). The NICEIC does not investigate complaints relating to the operational performance of electrical installations (such as lighting levels), or to contractual or commercial issues (such as time or cost).

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RECOMMENDATION CODES – SECTION N

If necessary, a list of observations and recommendations for action are given in section N. Within the limitations of a visual only inspection, these recommendations may be limited and a Periodic Electrical Inspection Report may be necessary to determine the full extent of the recommendations.

Only one of the following codes will have been allocated to each of the observations in section N to indicate to the person responsible for the installation the recommended action.

Code 1 – Requires Urgent Attention

For items classified as Code 1, the safety of those using the installation may be at risk.

The person responsible for the maintenance of the installation is recommended to engage an Electrical Contractor to undertake the necessary remedial work without delay. The person responsible may also need to take other immediate action (such as switching off and isolating the affected part(s) of the installation) to remove the potential danger. The Electrical Contractor issuing this report can provide further advice.

The recommendation given in section E for the maximum interval until the next inspection and the type of inspection is conditional upon all items that are classified as Code 1 being remedied without delay.

Code 2 – Requires Improvement

For items classified as Code 2, whilst the safety of those using the installation may not be at immediate risk, remedial action should be taken as soon as practicable to improve the safety of the installation to conform to the standards laid down in BS 7671 : 2001 (2004) – Requirements for Electrical Installations, IEE Wiring Regulations. The Electrical Contractor issuing this report can provide further advice.

The recommendation given in section E for the maximum interval until the next inspection and the type of inspection is conditional upon all items that are classified as Code 2 being remedied as soon as practicable.

Code 3 – Requires Further Investigation

For items classified as Code 3, the inspection has revealed an apparent deficiency that could not be fully identified, due to the extent or limitations of this inspection as shown in section C. The person responsible for the maintenance of the installation is recommended to engage an Electrical Contractor to undertake further inspection and/or testing of the installation to determine the nature and extent of the apparent deficiency.

The recommendation given in section E for the maximum interval until the next inspection and the type of inspection is conditional upon all items that are classified as Code 3 being investigated and/or tested as soon as practicable, together with any resultant remedial work.

Code 4 – Does Not Comply with BS 7671 : 2001 (2004)

For items classified as Code 4, the inspection revealed non-conformance to the standards laid down in BS 7671 : 2001 (2004) – Requirements for Electrical Installations, IEE Wiring Regulations. This does not imply that the electrical installation inspected is unsafe. The person responsible for the maintenance of the installation is recommended to give careful consideration to the benefits of upgrading the installation. The Electrical Contractor issuing this report can provide further advice.

The recommendation given in section E for the maximum interval until the next inspection and the type of inspection is not conditional upon any items that are classified as Code 4.

Our Electrical Contractors have been assessed as having the technical capability to carry out electrical work to conform to the standards laid down in BS 7671 : 2001 (2004) – Requirements for Electrical Installations, IEE Wiring Regulations, and all electrical installation work carried out by them is required to conform to those standards.